



**SKILLS  
TRAINING  
CENTRE**



# **New Roads and Street Works Act**

**City &  
Guilds**  
Approved Centre

**HIGHWAYS  
&  
CONSTRUCTION**  
TRAINING ASSOCIATION

**020 8359 5157**  
[www.skillstrainingcentre.co.uk](http://www.skillstrainingcentre.co.uk)



## STANDARD OPERATIVE COURSES

### 2 DAY UNIT 002

Signing, lighting and guarding courses can be provided as stand alone courses.

### 5 DAY UNITS 001-006 & 009

A five day course covering units 001-006 & 009 is intended for those staff with some experience in all the units being covered.

### OPERATIVE UNITS

- 001** Location and avoidance of underground apparatus
- 002** Signing, lighting and guarding
- 003** Excavation in the highway
- 004** Reinstatement and compaction of backfill materials
- 005** Reinstatement of sub-base and road base in non-bituminous materials
- 006** Reinstatement in cold-lay bituminous materials
- 007** Reinstatement in hot-lay bituminous materials
- 008** Reinstatement of concrete slabs
- 009** Reinstatement of modular surfaces and concrete footways

## STANDARD SUPERVISOR COURSES

### 2 DAY UNIT 010

Monitoring signing, lighting and guarding courses can be provided as stand alone courses for those not required to be qualified in the other units.

### 5 DAY UNITS 001 & 010-014

For those with experience in all modules. There is very limited time allowed for training within this programme, the emphasis being on validation and assessment of prior learning.

### SUPERVISOR UNITS

- 001** Location and avoidance of underground apparatus
- 010** Monitoring signing, lighting and guarding
- 011** Monitoring excavation in the highway
- 012** Monitoring reinstatement and compaction of backfill
- 013** Monitoring reinstatement of sub-base and road base in non-bituminous materials
- 014** Monitoring reinstatement in bituminous materials
- 015** Monitoring reinstatement of concrete slabs (reinforced rigid construction)
- 016** Monitoring reinstatement of modular surfaces (flags and block paving etc.) and concrete footways



## Other units not covered in standard courses

All other units can be provided. Please call us to arrange additional dates.

## Signing, lighting and guarding update (operatives & supervisors)

Refresher course covering the new 2002 Code of Practice.

## COSTS

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Course costs include City & Guilds certification and when applicable a SCOTVEC licence.

CITB grant funding is also available for any new roads and street works courses. Please check current claim procedure with CITB prior to attending.

### PLEASE NOTE

- ▶ Prices for unit accreditation and SCOTVEC registration are nationally set, any increases will be re-charged to customers at net cost.
- ▶ City and Guilds may from time to time issue clarification to centres on the degree of work based evidence required to support certain units. This may affect both the duration and price of our course programmes as well as requiring additional input from delegates own companies.

## TRAINING AND ON-SITE ASSESSMENTS

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The Centre is committed to working as flexibly as possible with its client groups to meet individual requirements. Training only, on-site assessments, shorter duration, tailored, and weekend courses can be arranged. Prices and details for these options are available on request.

## WHAT TO DO NEXT

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If you would like to book a place on any of the courses, please contact Tim Bottoms/Paul Buey at the address shown overleaf or complete and return the enclosed contract/nomination form.

Should you want to talk at greater length about how your training and assessment could be conducted for individual or long term contracts please do not hesitate to contact us. We would be more than happy to show you round the training facility and show you what people have had to say about the programme.

## YOU MAY HAVE A LICENCE TO DRIVE. HAVE YOU GOT ONE TO WORK?

# THE NEW ROADS AND STREET WORKS ACT

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## A LEGAL REQUIREMENT

The New Roads and Street Works Act 1991 places a duty on any person or organisation undertaking work involving the installation, renewal, maintenance or inspection of underground apparatus in any street or road to ensure that work is under the control of competent persons. To satisfy the requirements of the Act, work involving breaking up the street must be arranged under the supervision of a person having a prescribed qualification as a supervisor. In addition, whether or not the street is broken up, they must ensure that a person having a prescribed qualification as a trained operative is present on the site at all times when work is in progress.

Furthermore the local authority side of HAUC have strongly recommended that all highway authorities ensure that highway inspectors and others who are involved with the legislation should be qualified in the relevant activities.

A qualified supervisor is not required for supervising the opening of covers and chambers, or for the renewal or replacement of poles, lamps, columns and signs, pole testing and similar work involving minimal breaking up of the street or road. These types of work do, however, require the presence of a trained operative who has successfully completed a unit of competence in signing, lighting and guarding. For this purpose, a record of achievement in this unit will count as a prescribed qualification.

Details of the provisions of the qualification system are contained in the Street Works (Qualifications of Supervisors and Operatives) Regulations 1992 which came into force on 5 August 1992. The regulation requires persons or organisations to comply with the duty to provide qualified supervisors within two years from the above date (5 August 1994) and, in the case of trained operatives, within five years (5 August 1997).

A person may only act as a supervisor or trained operative for the type of work for which he/she has the relevant qualification. It may, therefore, be necessary for a number of persons having different qualifications to be involved during the progress of the work through its various stages. There is, however, no limit to the number of qualifications that may be held by one person.

Qualifications need to be re-registered by the holder five years after the date of the previous registration.

